

# TRANSITION PLAN

## Ysgol Gyfun Gwent Is Coed Cluster



2025 – 2026

## **Rationale**

All local authority-run secondary schools, and feeder primary schools, run by a local authority, are required to draw up joint plans to facilitate the transition from primary to secondary school for the pupils in those primary schools who are admitted to secondary school. The governing bodies of all schools within the cluster should work together to shape the scheme in line with the requirements of the Welsh Ministers, under section 198(1) of the 2002 Act.

The transition plan will be published before the 1st of September 2022, or before the 1st of September of the school year the plan is implemented.

This scheme was drawn up by Ysgol Gyfun Gwent Is Coed cluster school headteachers for learners in year 6 July 2025 which will start at Ysgol Gyfun Gwent Is Coed on 1st of September 2026.

It was agreed by the Governing bodies of Ysgol Gyfun Gwent Is Coed cluster.

Chair of governors signature:

Date agreed: 1-07-2025

Review date: 1-07-2026

## **Vision**

- ❖ The cluster prides itself on our Welshness and identity and encourages a sense of belonging to our local 'cynefin' and community in an area of Wales unique in culture, society and history.
- ❖ Creating a happy, kind and courteous community within the cluster, where there is respect for each other's rights, ensures fairness, equality and equity for all.
- ❖ The cluster develops each individual to travel the path of success, encouraging ambition, inspiring aspirations and fostering active, diligent attitudes to lifelong learning.
- ❖ We aim for the stars in providing authentic, purposeful and ambitious learning with emotional connection through a range of rich experiences.
- ❖ We support our learners to develop into healthy, confident and resilient individuals by fostering emotional, spiritual and physical wellbeing.
- ❖ The cluster creates principled, informed citizens who think and question philosophically, show empathy for others and are interested in issues relating to their local area and beyond.
- ❖ We prepare learners for their future while learning to be independent, creative and enterprising.

## **Ysgol Gyfun Gwent Is Coed Cluster Schools**

There are 5 primary schools within the Gwent Is Coed cluster with pupils from 4 schools attending Ysgol Gyfun Gwent Is Coed this year;

Ysgol Gymraeg Y Ffin, Monmouthshire

Ysgol Gymraeg Casnewydd, Newport

Ysgol Gymraeg Ifor Hael, Newport

Ysgol Gymraeg Bro Teyrnnon, Newport

Ysgol Gymraeg Nant Gwenlli, Newport

The collaboration between all schools is vital to maintaining high standards across the cluster and ensuring that the transition arrangements are effective. The collaboration aims to ensure that all pupils attending a Welsh medium school within Newport Education Authority and from South Monmouthshire receive top quality educational opportunities that enable them to realise their potential.

**Hyd y mae iaith Gymraeg a hyd y tyf hadau teg**

**Dafydd ap Gwilym**

Working together enables a range of opportunities and activities to be offered in primary schools and at Ysgol Gyfun Gwent Is coed to promote the development of individual pupils or groups of pupils and facilitate the transition process. Similarly, consistency in assessment across the cluster enables us to place pupils in the most suitable learning classes for their academic ability.

### **Transition Plan from primary schools to Ysgol Gyfun Gwent Is Coed**

We intend to ensure that all pupils start their time at Ysgol Gyfun Gwent Is Coed motivated to develop further and build on the progress they have already made during their time at primary school. Ysgol Gyfun Gwent Is Coed and the primary schools work very closely in sharing information and developing plans to ensure that pupils' initial phase of secondary school is a happy and successful one.

The transition arrangements include;

- ❖ Transition meetings
- ❖ Transfer of information
- ❖ Parents' evenings
- ❖ Transition activities
- ❖ Links with Menter Iaith in Newport and Monmouthshire
- ❖ Safeguarding of children information transfer
- ❖ ALN Information
- ❖ Co-designing the Curriculum for Wales

### **Important dates**

<b>Date</b>	<b>Event</b>	<b>Who is responsible?</b>	<b>Information</b>
September	Year 7 visit Llangrannog	Year 7 wellbeing and progress lead	Year 7 learners have the opportunity to meet new friends while experiencing social and wellbeing activities through the medium of Welsh
October	Year 5 from cluster school visit Llangrannog	Cluster primary headteachers	Year 5 learners have the opportunity to meet new friends while experiencing social and wellbeing activities through the medium of Welsh
December	Christmas concert	YGGIC Expressive Arts Area of Learning	Year 6 and 7 learners contribute towards and enjoy a

		and year 6 teachers from cluster schools	Christmas concert at Ysgol Gyfun Gwent Is Coed
Half term 3	Cluster INSET	Primary heads	Working together on co-planning and ensuring continuity in the Curriculum for Wales
Spring term	Primary visits	Year 7 wellbeing and progress lead and year 7 learners visit primary schools	Year 7 learners visit the primary to discuss their experiences
Spring term	ALNCo cluster meetings	Cluster schools ALNCo	Meetings take place every half term but half term 4 agenda includes discussion about vulnerable learners
Spring term	Sharing information and determining learners receiving extended transition	Year 7 wellbeing and progress lead, YGGIC ALNCo and primary schools ALNCo	Meetings on Teams scheduled
Spring term (March)	YGGIC music and drama teacher meets with primary learners ahead of start of Treasure Gwent rehearsals on Teams	YGGIC Expressive Arts Area and year 6 teachers from cluster schools	Strengthening the link between the primary schools and the Expressive Arts at YGGIC
Half term 4	Trysor Gwent	Year 6 cluster teachers	Year 6 learners have the opportunity to come together to perform the musical show Trysor Gwent at YGGIC
Half term 5	Extended transition nights (all separate schools)	Year 7 wellbeing and progress leader and YGGIC ALNCo	Vulnerable learners and parents visit the school
Half term 5	Year 6 residential visit (Abernant)	Primary heads	A chance for year 6 learners to get to know each other and take part in health and wellbeing activities
Half term 6	Transfer of information	Year 6 teachers	Year 6 teachers pass on knowledge to a year wellbeing and progress leader namely; <ul style="list-style-type: none"> <li>● Sims information that includes; parental commitment, safeguarding, wellbeing, immersion, remote engagement</li> </ul>

			<ul style="list-style-type: none"> <li>● Personal assessment scores</li> <li>● CfW colours</li> </ul>
Half term 6	Vulnerable learners extended transition day (2 days)	Year 7 wellbeing and progress leader and YGGIC ALNCo	Vulnerable learners visit school
Half term 6	Discussion of the information transferred from the primary	Year 7 wellbeing and progress lead, YGGIC ALNCo and year 6 teachers	Discussion of learners (additional information) including transition of photos
Half term 6	Transition day	YGGIC teachers	Year 6 learners have the opportunity to have lessons at secondary school
Half term 6	Year 6 parent evening	Head of YGGIC, year 7 wellbeing and progress leader, YGGIC AOLE leaders	Parents and year 6 learners the opportunity to hear from the AOLEs and experience activities that will take place at the school
Half term 6	Year 5 parent evening	Head of YGGIC, year 7 wellbeing and progress leader	Year 6 parents have the opportunity to hear about the school and receive a tour around the site

### Transition Meetings

Transition meetings are held every half term. The Headteacher of Ysgol Gyfun Gwent Is Coed and the Heads of the primary schools will attend these meetings. Transition procedures and arrangements as well as teaching methodologies and resources will be discussed. Sharing good practice is at the core of meetings.

A meeting will be held after Whitsun half term to discuss the learning classes of year 7 pupils in September. Wellbeing and progress lead and ALNCo of Ysgol Gyfun Gwent Is Coed and year 6 teachers will attend.

### Transfer of information

During the academic year information is transferred from the primary schools to Ysgol Gyfun Gwent is Coed. This includes;

- Qualitative information about pupils during discussions between the wellbeing and progress leader and ALNCo of Ysgol Gyfun Gwent Is Coed and year 5 and 6 teachers – part of the year 7 learning class formation process.
- Collaborative scrutiny of books.

- Qualitative and quantitative information about ALN pupils during discussions between Ysgol Gwent Is Coed ALNCO and the primary school ALNCo in the individual schools – part of the formation of year 7 teaching classes.
- Qualitative and quantitative information about pupils who have been in the 'Adventurers' Immersion Centre at Ysgol Nant Gwenlli and the Blodeuwedd class at Ysgol Y Ffin during discussions between the year 7 welfare and progress leader, the YGGIC ALNCo and the year 6 teachers of the primary schools – part of the formation of year 7 teaching classes.
- Quantitative information on the attainment of year 6 learners which includes scores in the literacy tests.
- Standard Scores of personal literacy and numeracy assessments - key for tracking the progress of year 7 pupils.
- CTF files transferred through sims.net in June. These include the pupils' personal details.
- Pupil Wellbeing Information.
- Bespoke forms developed by the primary schools are used for this purpose.

Ysgol Gyfun Gwent Is Coed's wellbeing and progress lead and ALNCo will regularly visit each primary school to discuss the schools' additional intervention/support plans and to discuss individual pupils and groups of pupils in years 5 and 6 with their teachers. They will recognise good provision practice provided for pupils and share this good practice with other schools and Ysgol Gyfun Gwent Is Coed. They will recognise those pupils receiving free school meals, pupils where there are attendance concerns and personal and social development concerns (Closing the Gap). Similarly, they would recognise MAT pupils and those pupils who have been in the immersion unit.

### **Transition Parents' Evenings**

Transition evenings are held during a pupil's time in years 5 and 6.

During half term 6 year 5 parents are invited to Ysgol Gyfun Gwent Is Coed for an evening of introduction to the school and buildings. Parents will meet with school leaders. A central presentation will be given to explain the organisation of the school and a tour of the school will be under the care of the leaders of Ysgol Gyfun Gwent Is Coed. In addition, there is an opportunity for parents to ask questions and to discuss further in smaller groups and informally while walking around the site.

At the end of the transition day during the second half of the summer term (June), a transition evening will be held for year 6 parents. The areas of learning and experience will organise activities that give parents and pupils a taste of what is studied in year 7 and parents will be provided with the opportunity to visit the school uniform shop and pay a deposit for the trip to Llanrannog.

To coincide with the transition evenings Prospectus will be distributed by school, and by email containing information on the organisation of Ysgol Gwent Is Coed and some key policies.

By running an effective cluster-wide mentoring scheme individual pupils and groups of pupils will benefit from activities planned across the cluster to promote pupils according to their aptitude, ability or personal needs.

## **Transition Activities**

### **General Transition Day**

During the second half of the summer term (June) all pupils in year 6 in the primary schools will visit Ysgol Gyfun Gwent Is Coed for a day. Pupils will receive a timetable and will attend activities in their Year 7 learning class. The activities are designed to ensure that pupils will receive experiences that they would not have had in primary school but will be available to them in year 7 at Ysgol Gyfun Gwent Is Coed.

### **Additional Transition Plan**

Through discussion with the primary schools' ALNCo, staff at Gwent Is Coed will receive information about all primary school pupils with intensive ALN. Ysgol Gyfun Gwent Is Coed ALNCo will then visit the primary schools individually to receive more comprehensive and specific information in order to ensure advanced provision planning is provided for those pupils.

Year 6 pupils with intensive additional learning needs will receive additional transition support. They would be invited to come regularly to Ysgol Gyfun Gwent Is Coed and would become familiar with the teachers, classroom assistants and the school environment before they start in September.

### **Additional Transition Days**

By working with year 6 teachers, we will identify pupils with additional needs within the primary schools. Bespoke visits and activities are organised during the year which give these pupils opportunities to experience lessons in secondary school as well as have opportunities to develop socially and make new friends. These activities will boost the ambition and confidence of our pupils.

### **Curriculum for Wales (CfW)**

INSET days, and Professional Learning meetings are jointly planned so that groups of staff from all schools in the cluster work together to design a cohesive and sequential curriculum between the primary and secondary schools within the 6 areas of learning and experience. They also provide valuable opportunities for practitioners across the cluster to consider the highest quality teaching and learning practice, to hone in on, and improve their own practice with the purpose of having the greatest impact on learner progress. This work continues in professional learning meetings which take place every half term and in the CiG cluster meetings which will also take place every half term e.g The Literacy Network. There will be a consistent agenda and a dedicated brief for each of these meetings.

By successfully collaborating and co-designing the curriculum for teaching and learning there will be continuity of learning for pupils in year 6 as they move into year 7. We will monitor and evaluate curricular design to ensure that the continuity of learning between year 6 and year 7 is effective.

### **Urdd Competitions**

A variety of competitions are held across the Ysgol Gyfun Gwent Is Coed cluster e.g. sport and a regional Eisteddfod. The Ysgol Gyfun Gwent Is Coed site is used for this which in turn is an additional tool in our agreed plan for an effective transition between the primary schools and Ysgol Gyfun Gwent Is Coed. Attending these activities will help pupils settle in quickly and smoothly as they are already familiar with the school site.

### **Responsibilities**

#### **Headteacher, wellbeing and progress leader and ALNCo of Ysgol Gyfun Gwent Is Coed**

- Attend transition meetings
- Coordinate the transfer of information by the primary schools and use this in the formation of learning classes
- Leading during the Autumn term parents' evening in the summer term
- Collaborating with Ysgol Gyfun Gwent Is Coed staff in raising awareness about year 6 pupils and forming learning classes
- Safeguarding Children - raising awareness

#### **Primary Headteachers**

- Attend transition meetings
- Communicate with staff at Ysgol Gyfun Gwent Is Coed and year 6 teachers when passing on information about pupils

#### **Year 6 Teachers**

- Transfer quantitative and qualitative information to Ysgol Gyfun Gwent Is Coed
- Discuss pupils with staff at Ysgol Gyfun Gwent Is Coed
- Attend a meeting during the Summer term to discuss year 7 learning classes in September

#### **Gwent Is Coed ALNCo**

- Discussing primary school ALN pupils with staff

- Going to primary schools to discuss with the ALNCo to gather comprehensive and specific information about ALN pupils
- Attend annual reviews for primary school year 5 and 6 learners
- Organising the Extended Transition Scheme for year 6 pupils

### Primary School ALNCo

- Discussing ALN pupils with staff at Ysgol Gyfun Gwent Is Coed
- Transfer of information at meetings in the individual schools
- Transferring individual learner profiles to Ysgol Gyfun Gwent Is Coed
- Making effective use of Edukey in transferring information

## Support the wellbeing and learning needs of each individual through the transition programme

Universal provision	Targeted provision e.g ALN, CLA
Year 7 wellbeing and progress lead visits primary schools with current year 7 learners. This aims to allay worries and fears.	YGGIC ALNCo meets with parents of a specific group of learners to ensure that knowledge is shared and positive relationships are built between them. YGGIC ALNCo attends annual reviews for year 5 and 6 learners.
Sharing information between primary and secondary schools. Focus on learning and wellbeing.	Additional school visits for ALN/CLA learners and their parents.
Year 7 wellbeing and progress lead and year 6 teacher meeting to discuss each learner individually to make sure each is fully supported during and after transition.	Extended transition for CLA learners – opportunity to meet the coordinator.

Year 5 and 6 parent transition nights. An opportunity for parents to meet key members of the secondary school team, experience curricular activities and familiarise themselves with the site.	Extended transition days for learners with a one-page profile with targets or individual development plan.
A transition visit for all learners – a full day to meet teachers, attend lessons and get a taste of high school life.	YGGIC ALNCo visits primary school ALNCo to discuss ALN learners including one-page profiles with targets and individual development plans.
School prospectus shared containing key information about Gwent Is Coed comprehensive school.	ALN learners receive a personalized transition booklet customized to their individual needs.
	Engagement meetings with learners and parents of those learners with low attendance that prevent them from making adequate progress.
	Targeted support for behaviour, attendance and wellbeing.

# Clwstwr Ysgol Gyfun Gwent Is Coed

OUR PROFESSIONAL LEARNING JOURNEY



2019 - 20

Develop consistent pedagogy through revisiting Voice 21 training.

Develop consistent pedagogy through Philosophy for Children training and drama strategies to support development of oracy

Develop inspirational leaders through Floyd Wilson: 'Compass for Life' leadership training.

2020 - 21

2021-2022

Development of a clear direction for cluster working through a shared vision for the 6 AoLEs which includes all stakeholders

Development of a high quality educational workforce and consistency across the cluster through the development of consistent concepts in each AoLE, following the EAS model.

Ensure shared, high expectations through the sharing and alignment of Literacy genres maps across the cluster.

## 2022 - 23

Ensure opportunity for continued professional dialogue through a series of Cluster Staff meetings to continue and build on AoLE concept work.

Ensure a shared understanding of progression in Language, Literacy and Communication, Science and Technology and Humanities.

Ensure Strong, inclusive schools committed to excellence, equity and well-being through training for Learning Support assistants hosted by the In-Reach team.

\*understanding and supporting worry and anxiety.

\*understanding and responding to distress.

\*Explanations of Expressive Arts specific terminology developed to ensure a shared understanding and a series of professional learning sessions held to support non specialists across the cluster.

## 2023 - 24

Cluster Literacy working party begin working towards

- raising standards in Oracy and writing through consistent grammar rules
- create a cluster writing portfolio

Develop a high quality education workforce through

- effective questioning training led by the EAS
- Project led by Professor Mick Waters / EAS : Understanding progression with a focus on reasoning.
- Professional Learning for Learning Support Assistants: Improving Welsh grammar
- Training from Careers Wales to support the cross curricular theme: Careers and work related experiences.

Assessment arrangements shared across the cluster and a consistent cluster report to parents developed and adopted to ensure robust assessment, evaluation and accountability arrangements to complement a self-improvement system.

Strategic planning meetings held

## 2024-2025

Continue to develop a high quality Education profession by continuing the cluster project led by Professor Mick Waters: Working towards securing a shared understanding of progression with a focus on reasoning.